

Leicester
City Council

LICENSING (HEARINGS) SUB-COMMITTEE

DATE: WEDNESDAY, 18 FEBRUARY 2026

TIME: 10:00 am

PLACE: Meeting Room G.03, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Members of the Sub-Committee

Councillors Pickering, Cassidy and Kennedy-Lount

Members of the Sub-Committee are summoned to attend the above meeting to consider the items of business listed overleaf.

for Monitoring Officer

Officer contact:

Julian Yeung, Governance Support Officer, email: committees@leicester.gov.uk

Information for Members of the Public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, from the Council's Customer Service Centre or by contacting us using the details below.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

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Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Governance Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Governance Services.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Governance Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact us on committees@leicester.gov.uk, or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**.

LEICESTER CITY COUNCIL LICENSING SUB-COMMITTEE PROCEDURAL GUIDE

INTRODUCTORY PHASE

The meeting will be held in public unless stated otherwise in the report.

Present at the hearing will be Members of the Licensing Sub-Committee (minimum 3 Members), Officers from the Licensing Authority, a Legal Adviser to the Sub-Committee, an Officer from Governance Services.

1. Participants at the meeting will introduce themselves as follows:
 - a. Members and Officers
 - b. Statutory Consultees (if any)
 - c. The Applicant and any representatives
 - d. Persons who have made representations
2. The Chair will check that the Applicant has received a copy of the Officer report.

INFORMATION GATHERING

(*Please Note – for the purposes of a hearing to determine an application in a Cumulative Impact Zone (CIZ), the Applicant will present their case first)

3. The Licensing Officer presents the report (previously circulated)

Questions (for clarification purposes only):
Members
Statutory Consultees (if any)
Persons who have made representations
Applicant and Representative(s)
4. Depending on the nature of the report, Statutory Consultees present their comments.

Questions (for clarification purposes only):
Members
Officers
Persons who have made representations
Applicant and Representative(s)
5. Persons who have made representations

Questions (for clarification purposes only):
Members
Officers
Statutory Consultees (is any)
Applicant and Representative(s)
6. *Applicant's Case

Questions (for clarification purposes only):
Members
Officers

Statutory Consultees
Persons who have made representations

7. Summing up in the following order

Officers
Statutory Consultees
Persons who have made representations
*Applicant and Representative(s)

8. The Legal Adviser to the Sub-Committee to advise the Sub-Committee in the presence of the Applicant, Representatives, Officers, Statutory Consultees, and persons who have made representations on relevant issues the Members need to be aware of when they come to make their decision.

DECISION MAKING

9. Apart from the Sub-Committee Members and the Governance Support Officer everyone will be asked to withdraw from the meeting The Legal Adviser to the Sub-Committee may be called back to the meeting to advise on the wording of the decision the Sub-Committee Members will have made during private deliberation.
10. The Applicant will be advised that the decision made by the Sub-Committee will be made public within 5 working days of the meeting.

PUBLIC SESSION

AGENDA

FIRE / EMERGENCY EVACUATION

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Governance Services staff. Further instructions will then be given.

- 1. Appointment of Chair**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

Members are asked to declare any interests they may have in the business to be discussed.

- 4. Private Session**

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

Under the law, the Sub-Committee is entitled to consider certain items in private where in the circumstances the public interest in maintaining the matter exempt from publication outweighs the public interest in disclosing the information. Members of the public will be asked to leave the meeting when such items are discussed.

The Sub-Committee is recommended to consider the following reports in private on the grounds that they contain 'exempt' information as defined by the Local Government (Access to Information) Act 1985, as amended, and consequently that the Sub-Committee makes the following resolution:- "that the press and public be excluded during consideration of the following reports in accordance with the provisions of Section 100A(4) of the Local Government Act 1972, as amended, because they involve the likely disclosure of 'exempt' information, as defined in the Paragraphs detailed below of Part 1 of Schedule 12A of the Act, and taking all the circumstances into account, it is considered that the public interest in maintaining the information as exempt outweighs the public interest in disclosing the information."

Paragraph 1

Information relating to an individual.

Paragraph 2

Information which is likely to reveal the identity of an individual.

Paragraph 7

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

B1) APPLICATION TO TRANSFER AN EXISTING PREMISES LICENCE HOLDER AND VARY THE DESIGNATED PREMISES SUPERVISOR – DOG HOUSE, 58-64 BRAUNSTONE GATE, LEICESTER

5. **Application to Transfer an Existing Premises Licence Holder and Vary the Designated Premises Supervisor - Dog House, 58-64 Braunstone Gate, Leicester** [Appendix A](#) (Pages 1 - 52)

The Director of Neighbourhood and Environmental Services submits a report for an application for a transfer of an existing licence holder and DPS variation to an existing premises licence for Dog House, 58-64 Braunstone Gate, Leicester.

6. **Public Session**

7. **Application for a New Premises Licence - Leicester Balloon Festival, Victoria Park, Leicester** [Appendix B](#)
(Pages 53 - 126)

The Director of Neighbourhood and Environmental Services submits a report for an application for a new premises licence for Leicester Balloon Festival, Victoria Park, Leicester.

8. **Any Other Urgent Business**

By virtue of paragraph(s) 1, 2, 7 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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of the Local Government Act 1972.

Document is Restricted

Application for a new premises licence

Licensing (Hearings) Sub-Committee

Decision to be taken by: Licensing (Hearings)
Sub-Committee

Decision to be taken on/Date of meeting: 18 February
2026

Lead director/officer: Tj Mavani

Useful information

- Ward(s) affected: Castle
- Report author: Amy Day
- Author contact details: 0116 454 3054
- Report version number: 1

1. Summary

- 1.1 This report outlines an application under the Licensing Act 2003 for a new premises licence for Leicester Balloon Festival, Victoria Park, Leicester and summarises the representations received. It also highlights the licensing objectives and the relevant parts of both the statutory guidance and the Licensing Authority's Licensing Policy.

2. Determination to be made

- 2.1 Having considered the application and representations, Members must consider whether to
- Grant the licence without modification
 - Grant the licence subject to conditions
 - Exclude from the licence any of the licensable activities
 - Refuse to accept the proposed premises supervisor
 - Reject the application

3. Application and promotion of the licensing objectives

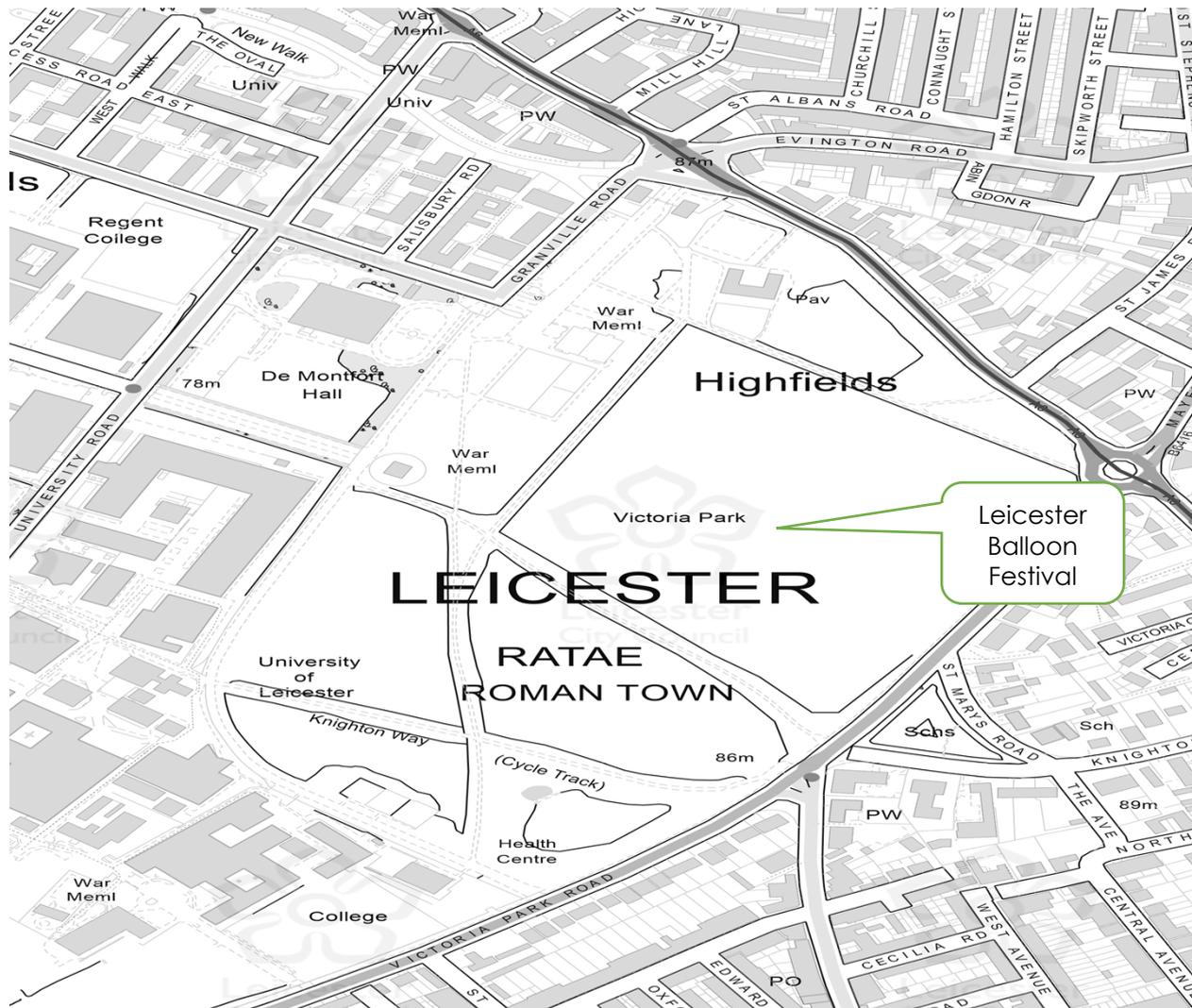
- 3.1 An application was received on 29 December 2025 from Show Time Events Group Ltd for a new premises licence for Leicester Balloon Festival, Victoria Park, Leicester. This is for a three day event in June each year. A copy of the application is attached at Appendix A.

- 3.2 The application is as follows:

Licensable activity	Proposed hours
Live Music	Friday to Sunday 12.00 – 22.30
Recorded Music	Friday to Sunday 12.00 – 22.30
Performances of Dance	Friday to Sunday 12.00 – 22.30
Anything similar to live/recorded music or dance	Friday to Sunday 12.00 – 22.30
Supply of Alcohol	Friday to Sunday 12.00 – 22.00
Opening hours	Friday to Sunday 12.00 – 22.30

- 3.3 The steps the applicant proposes to take to promote the licensing objectives are set out in the operating schedule (see section 18 of Appendix A).
- 3.4 In arriving at its decision on the application, the Licensing Authority's primary consideration must be the promotion of the licensing objectives.

3.5 Location Plan



4. Representations

- 4.1 A representation was received on 21 January 2026 from the Licensing Enforcement team. The representation relates to the prevention of crime and disorder, the prevention of public nuisance, public safety and the protection of children from harm. The representee is concerned about the times of operation, location and length of the event. The enforcement officer has spoken to the applicant and they have agreed conditions. A copy of the representation and agreement is attached at Appendix B1.
- 4.2 A representation was received on 22 January 2026 from the Noise team. The representation relates to the prevention of public nuisance. The representee is concerned that entertainment over three days until 22.30 is likely to cause a nuisance to local residents. The noise officer has spoken to the applicant and they have agreed conditions. A copy of the representation is attached at Appendix B2.
- 4.3 Thirteen representations were received between 25th to 26th January 2026 from members of the public. The representations relate to prevention of public nuisance and public safety. The members of the public are concerned about balloons taking off from the park and being close to residential premises and main roads in the city.

They are also concerned about parking, littering and the differing activities taking place (fun fair, stunt shows, fireworks etc) and the late finishing time which would increase noise in the local area. Copies of the representations are attached at Appendix B3-15.

- 4.4 Two positive representations were received on 25th January 2026 from members of the public who are in favour of the event. Copies of the representations are attached at Appendix B16-17.

5. Conditions

- 5.1 The conditions that are consistent with the application and the representations are attached at Appendix C.
- 5.2 The Live Music Act 2012 and the Legislative Reform (Entertainment Licensing) Order 2014 amended the Licensing Act 2003 in relation to the provision of regulated entertainment. Certain entertainment does not require a licence subject to audience limits, between 08.00 and 23.00 hours each day. These exemptions may affect the application under consideration because conditions may not be imposed at this stage to control live or recorded music that is unregulated. However, if problems do occur as a result of that entertainment then conditions may be imposed to control such music in the future after a formal review.

6. Statutory guidance and statement of licensing policy

- 6.1 Any decision made by the Licensing Authority must be in accordance with the licensing objectives. In addition, the government has issued guidance under section 182 of the Licensing Act 2003. The parts of the guidance that are particularly relevant in this case are as follows:

Section	Heading
1.2 – 1.5	Licensing objectives and aims
1.15 – 1.16	General Principles
1.17	Each application on its own merits
2.1 – 2.6	Crime & Disorder
2.7 – 2.14	Public Safety
2.15 – 2.21	Public nuisance
2.22 – 2.31	Protection of children from harm
8.41 – 8.49	Steps to promote the licensing objectives
9.11 – 9.12	Role of responsible authorities
9.13 – 9.19	Licensing Authorities acting as responsible authorities
9.31 – 9.41	Hearings
9.42 – 9.44	Determining actions that are appropriate for the promotion of the licensing objectives
10.1 – 10.3	Conditions - general
10.8 – 10.9	Imposed conditions
10.10	Proportionality
10.13 - 10.15	Hours of trading
10.25 – 10.66	Mandatory conditions in relation to the supply of alcohol
13.10 – 13.11	Giving reasons for decisions

14.51 – 14.52	Licensing Hours
16.1 – 16.69	Regulated entertainment

6.2 The relevant parts of the Licensing Authority’s Statement of Licensing Policy are as follows:

Section	Heading
4	Promotion of the licensing objectives
5	General Principles
6	Premises Licences and Club Premises Certificates
8	Areas of Specific Interest and Consultation

7. Points for clarification

7.1 The applicant and the party / parties making the representation have been asked to clarify certain points at the hearing, as follows:

By the applicant

1. Whether the applicant considers that the concerns outlined in the representations are valid, and if not why not.
2. In the light of the representations made, whether the applicant wishes to propose any additional steps for the promotion of the licensing objectives.

By the party making the representation

1. Whether they have any additional information to support the representation they have made.
2. Whether there are any additional steps that could be taken which would be equally effective in the promotion of the licensing objectives.

8. Financial, legal, equalities, climate emergency and other implications

8.1 Financial implications

There are no significant financial implications arising from the contents of this report.

Jade Draper Principal Accountant

3rd February 2026

8.2 Legal implications

Legal advice specific to the application will be provided at the meeting by Legal Officers.

8.3 Equalities implications

Under the Equality Act 2010, public authorities have a Public Sector Equality Duty (PSED) which means that, in carrying out their functions, they have a statutory duty to pay due regard to the need to eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act, to advance equality of opportunity between people who share a protected characteristic and those who don’t and to foster good relations between people who share a protected characteristic and those who don’t.

Protected Characteristics under the Equality Act 2010 are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

There are no direct equalities implications arising from the report. However it is important to consider issues of accessibility to the application process and its associated activities (such as lodging an appeal); The criteria used during determination of an application and its associated activities (such as lodging an appeal).

Surinder Singh, Equalities Officer

Dated: 3rd February 2026

8.4 Climate Emergency implications

There are unlikely to be any significant climate emergency implications directly associated with this report and the licensing process.

Duncan Bell, Change Manager

8.5 Other implications (You will need to have considered other implications in preparing this report. Please indicate which ones apply?)

9. Background information and other papers:

None

10. Summary of appendices:

Appendix A – Application

Appendix B – Representations

Appendix C – Conditions consistent with the application and representations

11. Is this a private report (If so, please indicate the reasons and state why it is not in the public interest to be dealt with publicly)?

No

12. Is this a “key decision”? If so, why?

No



Leicester
Application for a premises licence
Licensing Act 2003

For help contact
licensing@leicester.gov.uk
 Telephone: +44 116 454 3040

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Other telephone number

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

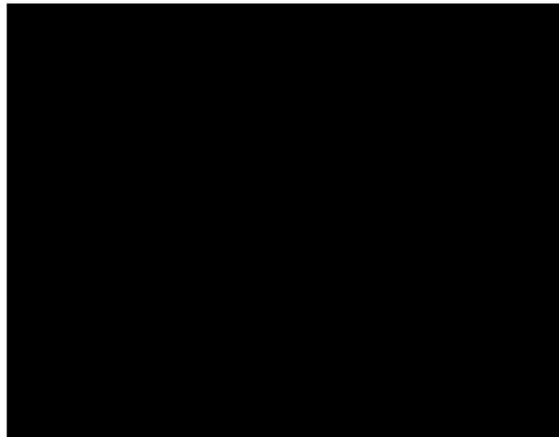
District

City or town

County or administrative area

Postcode

Country



Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

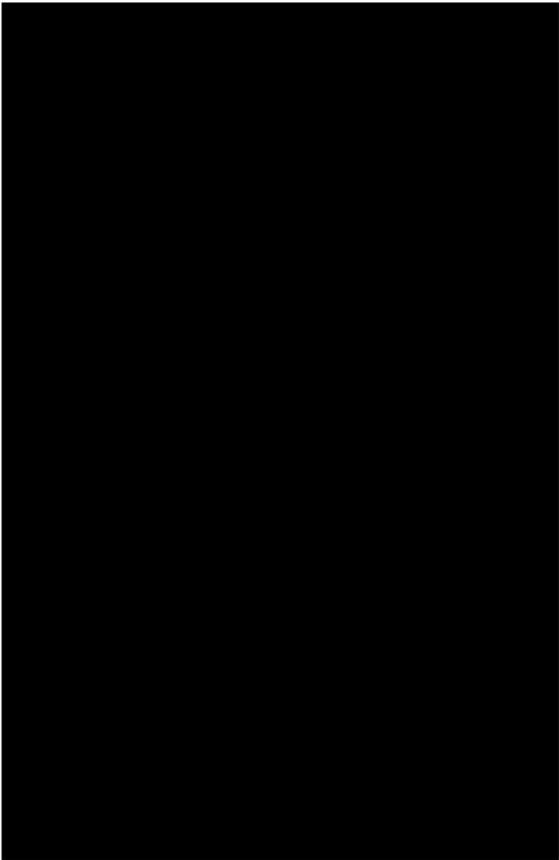
Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Address

Building number or name
Street
District
City or town
County or administrative area
Postcode
Country



Contact Details

E-mail
Telephone number
Other telephone number
* Date of birth
* Nationality

Documents that demonstrate entitlement to work in the UK

Add another applicant

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

- Hot Air Balloon Tethering, Balloon Launches, Balloon Night Glow.
- Arena entertainment, Stunt show, multiple period enactments.
- Multiple periods living history campsites and villages.
- Parachute display team
- Circus Workshop

This will be for one weekend every June

Continued from previous page...

- Food vender's & Bar
- Fireworks display
- Trade stalls & craft marquee
- Funfair

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Provision of regulated entertainment with amplified music for arenas and backing the acts

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Continued from previous page...

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Provision of regulated entertainment with amplified music for arenas and backing the acts

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Continued from previous page...

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Provision of regulated entertainment with amplified music for arenas and backing the acts

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

Will this entertainment take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Provision of regulated entertainment with amplified music for arenas and backing the acts

Continued from previous page...

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Continued from previous page...

Date of birth



Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country



Personal Licence number
(if known)

PA8213

Issuing licensing authority
(if known)

Northamptonshire

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Continued from previous page...

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

All drinks that are purchased for consumption on the premises will be served in plastic or polycarbonate containers. Where alcohol is sold for off the premises sales or prizes, they must be in a sealed vessel and placed in a bag prior to being handed over to the customer, informing them that this alcohol cannot be consumed in the event area

b) The prevention of crime and disorder

All people entering the bar areas shall be ID checked and in accordance with challenge 25. Any person under the age of 18 will be refused services. Any person found to be buying or giving alcohol to an underage person will be asked to leave the event. Roaming response teams will be deployed to check on the perimeter fencing; all public must enter in a designated entrance where bag searches will be in operation. Use of body cameras will be in place and all data saved for use if requested.

c) Public safety

All staff will have colour high viz vests (Blue SIA) (Yellow Stewards) (Orange Supervisors) (Orange & Navy Event Manger) Safety officer will always be present while the event is live. First aid will in the area located within the event. Roaming security / Stewards and static positions. Lot children welfare staff will be enhanced DBS checked. Use of body cameras will be in place and all data saved for use if requested.

d) The prevention of public nuisance

We will have a zero tolerance to any antisocial behavior, with perimeter checks taking place throughout the event opening times. Conformity checks of music noise levels shall be retained 3 months after the event and upon requested be made available to the local Authority for inspection.

e) The protection of children from harm

Lost children and valuable adults' unit will be staffed with enhanced DBS checked staff. The lost children point will be located at event control. All bars will run a challenge 25 policy and will have on site refresher training before the event opens. A full child & vulnerable adult policy will be in the EMP for the event.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Fees are dependent on the business rate band of the premises. Further information is provided at the link below: <https://www.leicester.gov.uk/business/licences-and-permits/entertainment-food-and-drink-licensing/alcohol-entertainment-and-late-night-refreshment/policy-and-guidance/>

* Fee amount (£)

100.00

DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

David Bailey

* Capacity

Director

* Date

19 / 12 / 2026
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/leicester/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

Continued from previous page...

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="Leicester Balloon Festival"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

Consent of individual to being specified as premises supervisor

I David Bailey

[full name of prospective premises supervisor]



[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for
Leicester Balloon Festival

[type of application]

By Show Time Events Group Ltd

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for Leicester Balloon Festival Victoria Park, Granville Road, Leicester, LE1 7RY

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made
by

Show Time Events Group Ltd

[name of applicant]

concerning the supply of alcohol at

Leicester Balloon Festival Victoria Park, Granville Road, Leicester, LE1 7RY

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

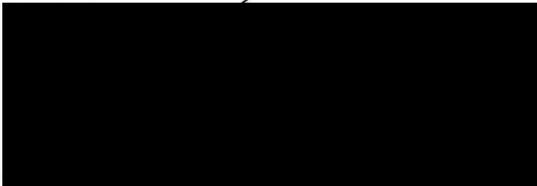
Personal licence number
PA2813

[insert personal licence number, if any]

Personal licence issuing authority
Northampton

[insert name and address and telephone number of personal licence issuing authority, if any]
Licensing Team, The Guildhall, St Giles Square, Northampton NN1 1DE
01604838711

Signed

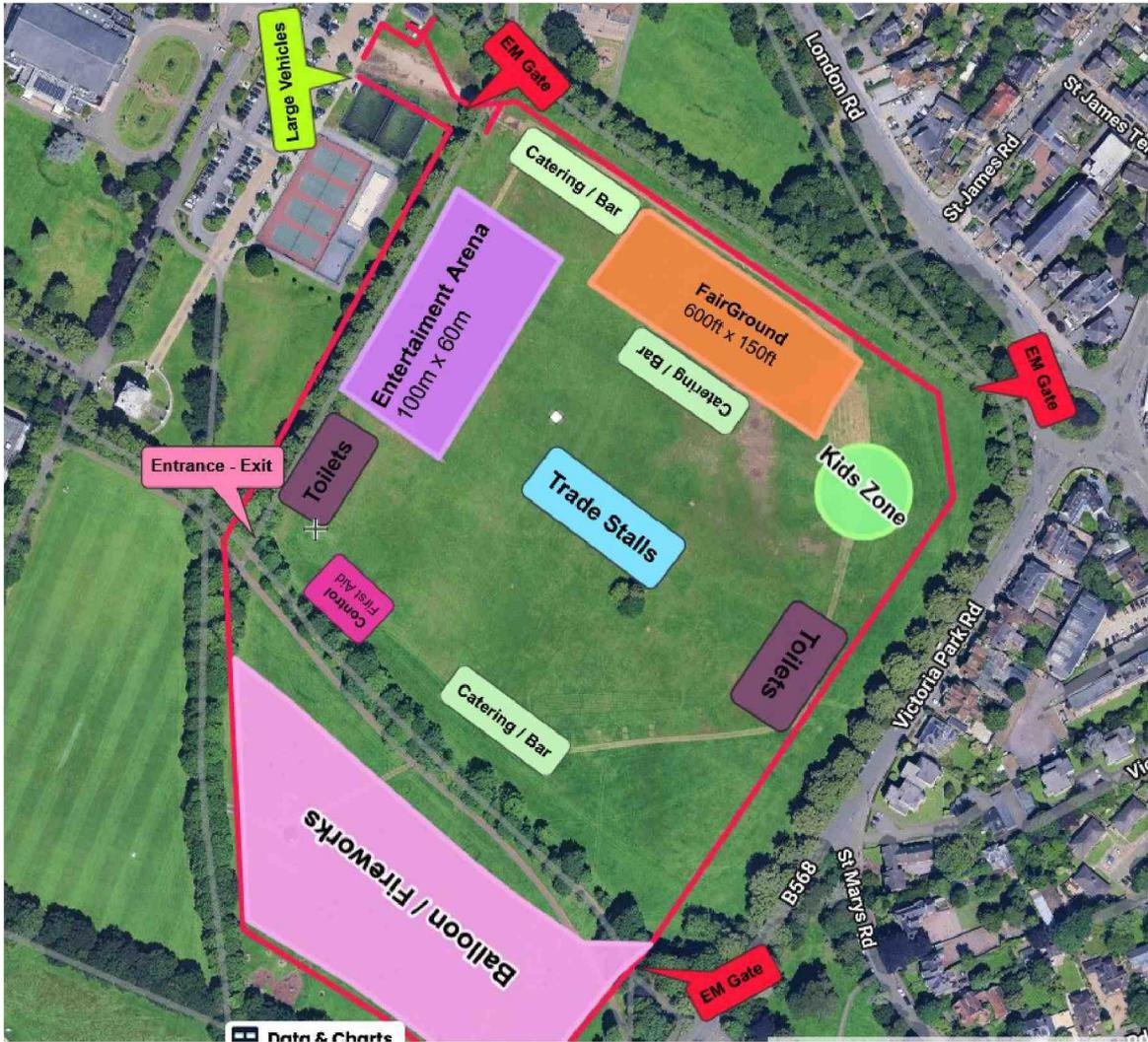


Name (please print)
David Bailey

Date 22/12/25

NOTE

Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website www.leicester.gov.uk





Representation in respect of a New Premises Application

Licensing Act 2003

Details of person or body making representation:	
Your Name:	Bobby Smiljanic
Your position/role:	Licensing Enforcement Manager

Details of premises representation is about:	
Name of Premises:	Victoria Park (Part of)
Address of premises:	Victoria Park Road Leicester LE1 7RY
Application No. (if known)	180723

Please tick one or more of the licensing objectives that your representation relates to:	
Prevention of Crime and Disorder	<input checked="" type="checkbox"/>
Public Safety	<input checked="" type="checkbox"/>
Prevention of Public Nuisance	<input checked="" type="checkbox"/>
Protection of Children from Harm	<input checked="" type="checkbox"/>

Authority Declarations:
<p>I write in my capacity as Licensing Enforcement Manager for Leicester City Council Licensing Authority on the authority delegated to me.</p> <p>Please take notice that I am satisfied that allowing the premises to be used in accordance with the application would undermine the above stated Licensing Objectives and as such submit our representations.</p>

Representations:
<p>The applicant is detailed as Show Time Events Group Ltd based in Leicester.</p> <p>This application details a 3-day festival of hot air ballooning, with arena entertainment, stunt shows and period re-enactments. The festival is entitled Leicester Balloon Festival listed over three days each year, consecutively on a Friday, Saturday and Sunday for one weekend each year.</p>

The exact dates are to be confirmed with Leicester City Council on a yearly basis. In 2026 the event will be on Friday 19th June, Saturday 20th June and Sunday 21st June at the applied location with a maximum capacity of 9999 attendees at any one time. This number is stated to be the maximum.

The applied location is Victoria Park (use of part of it) which is located outside of the city area and is surrounded by arterial highway routes that are crucial to the city infrastructure and residential properties and local businesses.

The activities applied for are the Provision of Live Music, Recorded Music, Performances of Dance, Anything of a Similar Description to Live Music, Recorded Music or Performances of Dance, and the application details the times for each activity being from 12:00hrs with a cease time of 22:30hrs on the Friday, Saturday and Sunday. For the Supply of Alcohol, the application details the times as being from 12:00hrs with a cease time of 22:00hrs on the Friday, Saturday and Sunday. The opening hours applied for are from 12:00hrs until 22:30hrs on all days.

The application does detail some information within the operating schedule which is generic to events. There are conditions that we believe need to be specific to the site and event.

The applicants have summarised that the festival will be over one weekend/ three consecutive days each year. There is information on the application about the events including the bars, live events and the demographic. Live and recorded music will be amplified using a PA system on a stage. The event is aimed at families and adults of all ages.

The residential properties located around the park are likely to be affected by this event in terms of noise, and the possibility of nuisance and traffic measures over the three days. However, it must be balanced with the measures being put in place to minimise concerns and possible negative impacts. It is common practice within the Event Safety Advisory Group (ESAG) process to require consultation of the event with local residents and a direct contact must be provided for any complaints that would need to be addressed. These are all measures that would need to be authorised and ratified by the ESAG.

There has been initial communication by the event organisers with some partner agencies, however, there needs to be further communication and meetings which is normal for these types of events. These conditions are seen as a base line and consultations would still need to be sought with the relevant agencies for any additional conditions if required. The conditions detailed below were put together by a multi-agency group including the Leicestershire Police, the Licensing Authority, Leicestershire Fire & Rescue Service, the Noise & Pollution Team and Public Safety with legal input.

There is a clear concern about the event including the times of operation, the location and the length of the event in relation to it being held over three days. However, with the application of measures, restrictions and compliance the event would be able to incorporate measures that would mitigate some of the concerns. This would be further assured if all of the below conditions are applied to any granted licence. This would also include a caveat to restrict or stop licensable activities should compliance in the planning stage not meet the relevant requirements.

The conditions detailed below have been used for other large-scale events in the city and help to ensure compliance on all the licensing objectives.

Conditions Details:

We believe the below additions/amendments of conditions in full, which we believe are reasonable, proportionate and enforceable, may assist the Licence Holder in upholding the licensing objectives.

We have detailed, for clarity, those that:

- (a) We believe should be replaced from the applied operating schedule with our proposed wording
- (b) Those to be removed from the operating schedule and;
- (c) Those that are in addition.

Any wording on the operating schedule that is not detailed below to remain on any licence

(a) Conditions to be replaced from Operating Schedule

Wording contained within the applied operating schedule as copied below be replaced with Requested Condition/s:

Operating Schedule Wording:

All wording from the operating schedule

To be replaced with:

With conditions detailed below

(b) Conditions to be removed from Operating Schedule

Wording contained within the applied operating schedule as copied below be removed:

Operating Schedule Wording to be removed:

N/A

(c) Requested Additional Conditions

Condition/s wording below to be added in full to any granted licence:

1. This Licence is limited to authorise Licensable Activities for three days each year on a consecutive Friday, Saturday and Sunday from 12:00hrs to 22:30hrs for one weekend each year. These dates are to be authorised by the Festival and Events Team and the Licensing Authority.
2. All Licensable activities on the Friday, Saturday and Sunday to be authorised from 12:00hrs until 22:30hrs with opening hours to be from 12:00hrs until 22:30hrs. The supply of alcohol will be from 12:00hrs with a cease time of 22:00hrs on the Friday, Saturday and Sunday.
3. The licence holder shall comply with the deadlines set in relation to submission of any event plans, risk assessments or any other documents or plans required by the Authorities/Agencies as detailed in this Licence. If these deadlines are not adhered to

- satisfactorily as deemed by the Licensing Authority, the Licensable Activities will not be permitted to take place.
4. If the Licensing Authority are not satisfied that all measures are appropriately in place in consultation with the Event Safety Action Group (ESAG), licensable activities will not be permitted to take place.
 5. The Licensing Authority, if satisfied will notify the Festivals & Events Team to allow permission to use the applied grounds and facilities. If the Licensing Authority is not satisfied with the measures in place for the event, will notify the Festivals & Events Team that permission should not be issued for use.
 6. The licence holder must submit a draft Event Management Plan (EMP) to the Festivals & Events team, the ESAG and Licensing Authority at least 3 months prior to the first day of the Event. The plan must include full details relating to at the very least; event management structure and contact details, site plans, programme timings, attendance estimations, site, staging and facilities provisions, Emergency risk assessments and access, public communications, insurances and any other areas of consideration. Consultation must take place between the licence holder and the Festivals & Events team and ESAG.
 7. The licence holder shall work in partnership with ESAG to ensure events are planned to take place safely and successfully.
 8. The licence holder shall ensure a member of the management team or persons from the management team attend ESAG Meetings to update participants upon progress throughout the planning process.
 9. The licence holder shall appoint a member of the management team to prepare and implement the plans included in the EMP.
 10. The final draft EMP shall be presented to ESAG for approval no later than 28 days before the first Event Date.
 11. Any necessary amendments to the EMP following the approval of the final draft shall be approved by the licensing authority.
 12. The licence holder will operate an Event Liaison Team on site if required. This will consist of key people within the event including first aid, the Police, security, event managers, Licensing Authority and health and safety representatives. This team will meet at regular intervals during the event to review the event and make any agreed changes needed.
 13. The time restrictions of activities stated on the licence are the maximum allowed, however the time limits stated within the EMP or risk assessments would be those applicable.
 14. A full multi-Agency control room will be set up and managed by the applicant and will be operational throughout the event if required by the ESAG.

Prevention of Crime & Disorder

15. A Crowd Management Plan including an access and egress plan shall be drawn up in agreement with the ESAG. These plans shall be implemented whilst licensable activities are taking place and until a minimum of 30 minutes after the premises close.
16. A Crime Prevention/Reduction plan for the event will be included in the EMP by the licence holder and submitted as part of the planning process. It will focus upon reducing criminal activity within and directly outside the event footprint and working in partnership with the Police.
17. A Drugs Policy and a Search Policy shall be drawn up in agreement with the ESAG. This shall be implemented whilst the premises are open for licensable activities.
18. A record of all persons detained in any search areas, any quantities of drugs found on their person, their name, address and date of birth (as much as can reasonably be obtained) is to be kept and sent to the Police licensing officers upon request.

19. Notices shall be displayed at all entrances to the event site declaring that individuals found to be in possession of illegal drugs and or prohibited items shall be removed from the event.
20. The Premises Licence Holder shall have the right to refuse entry to any unauthorised/disorderly person or any person not complying with the conditions of entry.
21. A member of a relevant agency can request a person to be refused entry or rejected from the site and must be complied with by security staff.
22. Anyone who appears to be drunk or intoxicated shall not be allowed entry to the event site.
23. A designated member of staff shall be responsible for the emptying and packaging of amnesty bins in the presence of the Police officers, this person shall identify themselves to the Police at event control at the start and conclusion of the event.
24. An authorised fencing system shall be erected around the perimeter of the event as shown on the site plan, agreed with the ESAG and constantly monitored by security staff during the event.
25. The licence holder will consult with the police and Licensing Authority in relation to any event/s where this licence will be in use.
26. The licence holder will submit to Leicestershire Police (Operations planning department or as directed) any documents that they require as part of a documented plan or risk assessment that must be submitted in line within agreed deadlines.
27. The licence holder will comply with any reasonable requests or instructions issued by the police or an Officer acting on behalf of the Licensing Authority in relation to the event/s.
28. Full consideration and assessment must take place of the security provision. This must be done in consultation with the police, Festivals & Events Team, the Licensing Authority and ESAG. The numbers and deployment of on-site and off-site security personnel (SIA) and stewards shall be agreed by the ESAG prior to the events and included in the final EMP. The authorities must be satisfied that the provisions are in place, meet the requirements of any event/s and will be adhered to in full.
29. Any personnel who are required to be SIA registered must be correctly licensed and must display their SIA identification prominently at all times during any event/s.
30. An Alcohol Management Policy shall be drawn up in agreement with the ESAG. This shall be implemented whilst the premises are open for licensable activities.
31. Whilst the premises are authorised to sell alcohol, there shall be a personal licence holder on duty at all times, at each bar or location where the sale of alcohol takes place.
32. The Licence Holder must ensure that all staff (paid or unpaid) selling alcohol are trained pertinent to the Licensing Act with regards to age restricted sales and the refusal of sales to persons believed to be under the influence of alcohol or drugs and in particular what identification can be accepted and that this is properly documented.
33. No alcoholic drinks shall be permitted to leave the perimeter of the site. Off sales for the purpose of this licence shall be contained within the licensed site.
34. Customers shall not be permitted to bring alcohol on site or take alcohol from the site at the end of the event and may only consume alcohol which has been purchased from the premises.

Prevention of Public Nuisance

35. A suitably qualified and experienced acoustic consultant will be appointed by the licence holder and will prepare a noise management plan (NMP) as part of the EMP to monitor, assess and manage on and off-site noise at the event. The agreed NMP will be implemented by the licence holder at each event.
36. A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The maximum music noise levels shall be fixed by the

- licence holder's acoustic consultant in conjunction with the noise pollution team. The authority must be satisfied with this assessment and that it will be adhered to in full.
37. The licence holder's acoustic consultant, shall at regular intervals, take noise measurement readings both within the perimeter fence and at the points agreed with the noise pollution team, outside the perimeter fence to ensure noise levels are complied with at the event. A contact name and the details of the licence holder's acoustic consultant on duty on the day of the event shall be provided to the noise pollution team.
 38. The noise sensitive monitoring positions shall be agreed with the noise pollution team and inserted in the Noise Management Plan.
 39. A full list of all sound system equipment to be used for each stage shall be submitted to the noise pollution team no later than one month before the commencement of an Event.
 40. The licence holder's acoustic consultant shall be in control of noise levels throughout the event and shall operate independently of the Artists in all music areas within the licensed site. No performance shall cause noise nuisance, and the licence holder shall act upon any reasonable requests from the noise pollution team or its own acoustic consultant during the event, including but not limited to the reduction of the sound level.
 41. Complaints concerning noise will be investigated by the licence holder's appointed acoustic consultant during the event and measurements will be taken to ensure compliance with music noise limits.
 42. The details of all complaints received, actions taken, and measurements made in response to complaints of music noise will be recorded and provided to the Licencing Authority as part of the acoustic consultant's post-event report which shall be provided within 1 month following the event.
 43. The licence holder will work closely with suppliers to minimise disruption to local residents from the event.
 44. A resident contact information sheet including details of the resident's hotline and email address shall be issued by the Premises Licence Holder at least 2 weeks in advance of the first day of the Event.
 45. A resident contact telephone line to contact the site management team will be operated during the build, event and derig. The operational hours will be agreed by the ESAG. In addition, an email address will be available on the event organiser's website and queries answered promptly.
 46. Regular resident/business meetings are to be conducted if required and relevant information to be issued. The regularity and format of these are to be agreed with the Licensing Authority. Records of all communication and meetings to be maintained and available to authorities upon request.
 47. Reasonable measures should be implemented to protect any trees, wildlife or similar areas identified by the Festivals & Events Team.

Public Safety

48. The licence holder will monitor and not exceed the maximum safe capacity for any event. This will be determined by the Licensing Authority in consultation with the ESAG and detailed in the Event Management Plan.
49. The licence holder will take into account public safety in all aspects of any events, and this must be documented within the event management plan and any other risk assessments or documents submitted to the satisfaction of Event Safety Action Group.
50. The licence holder will consult and comply with any required public safety actions directed by authorised officers of the local authority.

51. The Fire Safety Management Plan shall contain a fire risk assessment and show the appropriate provision of firefighting equipment throughout the site.
52. The licence holder shall carry out a risk assessment to determine the medical provision for the Event. Details of the medical provision shall be contained in the Medical Plan.
53. The licence holder shall provide an on-site welfare provision, details of which shall be contained in the EMP.
54. A Signage Plan shall be drawn up in agreement with the ESAG it should show designated access routes and trackway roads around the site perimeter, appropriately illuminated signage above exits and clear demarcation of specific hazards through highlighting and signage.
55. Details of sanitary facilities shall be included in the EMP to ensure there are sufficient toilets and other sanitary provisions on and directly off the site. This plan will also provide details for the cleansing of these facilities, all of which shall be agreed with the ESAG.
56. The Lighting Plan will be drawn up in agreement with ESAG before any events take place.
57. Details of the CCTV system shall be part of the EMP and agreed with the ESAG before any events takes place.
58. The licence holder will consult with the Traffic Management/Highways and other relevant officers of the local authority if required and submit a management plan and implementation in relation to traffic/highways management which must be agreed with the ESAG before the events take place.
59. A Waste and Litter Plan shall be provided which will include measures for the clearance of litter both inside the site and in a designated area outside the site. Such plan shall be agreed with ESAG and included in the final EMP.
60. Measures to mitigate nuisance and anti-social behaviour which may be caused by the arrival and departure of the audience shall be agreed by ESAG and included in the Crowd Management Plan.

Prevention of Children from Harm

61. Where alcohol is being served or sold, then the age verification scheme 'Challenge 25' must be operated and complied with by all staff members. Staff members must be trained in the scheme and specifically what identification can be accepted. Notices advertising that the premises operates a Challenge 25 scheme must be displayed in a clear and prominent position at the entrances to the event and at all bars where alcohol is being served or sold.
62. An electronic refusals log shall be in operation at each area where the sale of alcohol is being conducted. The record shall include the date and time of the refused sale and the name of the member of staff who refused the sale. The electronic refusals log shall be maintained throughout the event and be made available for inspection by the police or authorised Officer of the Licensing Authority on request.
63. The procedures for safeguarding vulnerable persons and any persons under the age of 18 on event days will be contained in the EMP.

Appendix:

No Appendix	N/A
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Authority Signatures:

Bobby Smiljanic
Licensing Enforcement Manager
Leicester City Council
20/01/2026

Reporting Officer
Elizabeth Arculus

Licensing Authority Details:

Licensing Authority
Licensing Enforcement
York House
91 Granby Street
LE1 6FB

Tel: 0116 4540049
Email: licensingenforcement@leicester.gov.uk
www.leicester.gov.uk/licensing

Notice Sent to:

Please note that this representation has been sent to:

- (1) Licensing Authority Applications Team, Leicestershire Police Licensing, Noise Pollution Team, Leicestershire Fire & Rescue Service
- (2) Applicant and/or Agent

Agreement Notice Applicant (if applicable & only valid if signed)

Notification to Local Authority of Agreement regarding Licensing Authority Enforcement Concerns.

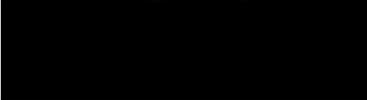
Dear Licensing Authority,

I write in my capacity as the applicant/agent in relation to the above matter & application.

Discussions have taken place with Leicester City Council Licensing Enforcement in relation to their concerns and have been made aware of the above conditions that should be replaced/removed or added to any granted licence.

Please note:

I as the applicant/agent agree to all these conditions & amendments as detailed and do not, therefore consider that a hearing is necessary.

Signed 1: 

Name in block capitals: DAVID BAILEY

Application Capacity: COMPANY DIRECTOR- SHOW TIME EVENTS GROUP LTD

Date: 20/01/2026

Signed 2:

Name in block capitals:

Application Capacity:

Date:

Licensing Enforcement Agreement Confirmation (if applicable & only valid if signed)



Licensing Act 2003 - Representation in respect of Premises Licence

Details of person or body making representation	
Your Name:	Chris White
Your Address:	Noise and Pollution Control Team Leicester City Council City Hall 115 Charles Street LE1 1FZ

Details of premises representation is about	
Name of Premises:	Show Time Events Group- Leicester Balloon Festival
Address of premises:	Victoria Park Leicester
Application No. (if known)	180723

Please tick one or more of the licensing objectives that your representation relates to:	
Prevention of crime and disorder	<input type="checkbox"/> No
Public Safety	<input type="checkbox"/> No
Prevention of public nuisance	<input checked="" type="checkbox"/> Yes
Protection of children from harm	<input type="checkbox"/> No

Please summarise your concerns about this application:
<p>Licensing Act 2003 – Application for Premises Licence Application Ref: 180723 Prevention of Public Nuisance. RE: Show Time Events Group- Leicester Balloon Festival</p>

This application requests the use of a site within the Victoria Park grounds for a three-day large-scale event in June of each year for up to 9,999 people per day. Licensable activities include supply of alcohol for on and off the premises, Live Music, Recorded Music, Performances of Dance, and anything of a similar nature to the aforementioned.

The proposed days and hours for all licensable activities are:
Friday, Saturday & Sunday 12:00hrs – 22:30hrs

The proposed event is proposed to have a variety of entertainment which may include music, motorbike stunt shows, civil war reenactors, fireworks as well as the hot air balloons themselves.

This variety of entertainment over three days until 22.30 hours, close to the residential properties is likely to cause a nuisance if not properly considered, undermining the above stated Licensing Objective.

I would therefore recommend that several conditions be attached to the licence to ensure that noise and thus public nuisance is controlled for the event(s):

Leicester City Council have developed a list of conditions that can be used for events such as this (These are also replicated by LCC Licensing enforcement, and their conditions are noted at the side).

1. The licence holder or suitably qualified and experienced acoustic consultant, will prepare a noise management plan (NMP) as part of the EMP. If required by Leicester City Council's Noise and Pollution Control Team, a suitably qualified and experienced acoustic consultant will be appointed by the licence holder to monitor, assess and manage on and off-site noise at the event. The agreed NMP will be implemented by the licence holder at each event. (number 34)
2. A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The maximum music noise levels shall be fixed by the licence holder's acoustic consultant in conjunction with the noise pollution team. The authority must be satisfied with this assessment and that it will be adhered to in full. (number 35)
3. If required by the Noise Management Plan, the licence holder or appointed acoustic consultant, shall at regular intervals, take noise measurement readings both within the perimeter fence and at the points agreed with the noise pollution team, outside the perimeter fence to ensure noise levels are complied with at the event. A contact name and the details of the licence holder's acoustic consultant on duty on the day of the event shall be provided to the noise pollution team. (number 36)
4. The noise sensitive monitoring positions shall be agreed with the noise pollution team and inserted in the Noise Management Plan. (number 37)

5. A full list of all sound system equipment to be used for each stage shall be submitted to the noise pollution team no later than one month before the commencement of an Event. (number 38)
6. If required by the Noise Management Plan, the licence holder's acoustic consultant shall be in control of noise levels throughout the event and shall operate independently of the Artists in all music areas within the licensed site. No performance shall cause noise nuisance and the licence holder shall act upon any reasonable requests from the noise pollution team or its own acoustic consultant during the event, including but not limited to the reduction of the sound level. (number 39)
7. Complaints concerning noise will be investigated by the licence holder or by their appointed acoustic consultant during the event and measurements will be taken to ensure compliance with music noise limits. (number 40)
8. The details of all complaints received, actions taken, and measurements made in response to complaints of music noise will be recorded and provided to the Licensing Authority as part of the acoustic consultant's post-event report which shall be provided within 1 month following the event. (number 41)
9. A resident contact information sheet including details of the residents hotline and email address shall be issued by the Premises Licence Holder at least 2 weeks in advance of the first day of the Event. (number 43)
10. A resident contact telephone line to contact the site management team will be operated during the build, event and derig. The operational hours will be agreed by the ESAG. In addition, an email address will be available on the event organiser's website and queries answered promptly. (number 44)

I have proposed these conditions to the applicant and have requested that if they agree to the conditions, they contact you in writing to confirm the agreement.

Chris White
Noise and Pollution Control Team

Return your completed form to:

By Email:

licensing@leicester.gov.uk

Show Time Events Group Ltd
C/O 25 Abingdon View
Gateford
Worksop
S81 7RT

Amy Day
Licensing
Leicester City Council
City Hall
115 Charles Street

Licensing Act 2003 – New Application.
Application Ref: 180723
Prevention of Public Nuisance.
Show Time Events Group- Leicester Balloon Festival

I, _____ as the applicant of the above premises licence, hereby agree to the following licensing conditions in respect to prevention of public nuisance:

1. The licence holder or suitably qualified and experienced acoustic consultant, will prepare a noise management plan (NMP) as part of the EMP. If required by Leicester City Council's Noise and Pollution Control Team, a suitably qualified and experienced acoustic consultant will be appointed by the licence holder to monitor, assess and manage on and off-site noise at the event. The agreed NMP will be implemented by the licence holder at each event. (number 34)
2. A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The maximum music noise levels shall be fixed by the licence holder's acoustic consultant in conjunction with the noise pollution team. The authority must be satisfied with this assessment and that it will be adhered to in full. (number 35)
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4. The noise sensitive monitoring positions shall be agreed with the noise pollution team and inserted in the Noise Management Plan. (number 37)
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10. A resident contact telephone line to contact the site management team will be operated during the build, event and derig. The operational hours will be agreed by the ESAG. In addition, an email address will be available on the event organiser's website and queries answered promptly. (number 44)

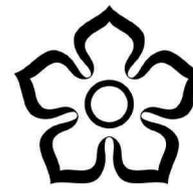
Signed 

Name: David Bailey

Dated: 23/01/23

Our Ref: LIC790433216

Date: 25/01/2026



Leicester
City Council

Customer details:

Title	First name	Surname	Phone number	Mobile number	Email address

Address:

Enter the postcode or street name	Please select the address	Flat	House number	Street	Town	County	Postcode

Name of premises: Victoria Park

Location:

Enter the postcode or street name	Please select the address	Flat	House number	Street	Town	County	Postcode
LE1 7RY	Lodge 2 Victoria Park London Road, Leicester	Lodge 2	Victoria Park	London Road	Leicester	Leicester City	LE1 7RY

Application No. (If known): 'Leicester Balloon Festival'**Please tick one or more of the licensing objectives that your representation relates to:**

Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance, Protection of Children From Harm

Please summarise your concerns about this application: Leicester City Council (LCC) used to allow hot air balloons to take off from some parks, but they distracted drivers and one balloon

landed on a main road, which had to be closed while it was recovered.

A previous balloon event on Victoria Park, smaller than the one now proposed, resulted in balloons clipping trees and only just missing the houses surrounding the park. There is a obvious danger to the public and property.

LCC bye-laws prohibit private balloons taking off from its parks, not even allowing tethered advertising balloons on air-space safety grounds. So this event will be in breach of all existing norms.

I am opposed to our local park, an the community field, being fenced off for another long period to facilitate the third large commercial event in three consecutive years. The proposal for fireworks displays to take place right next to the eco-area each night during peak nesting season.

In addition, the event is proposed to go on until 10:30pm each night, which is way beyond a reasonable time for a large scale event with the subsequent noise and potential hooliganism of the time taken to evacuate the area by the attendees who will have been drinking.

The park is a tremendous open space, but is for public enjoyment in peak summer months, they should not to be excluded by another commercial venture for weeks during erection and breakdown .

Please give further details of WHY you believe this application will have an adverse effect on the licensing objectives : I think the event will impact negatively on all the licensing objectives for the reasons given above. Public and road safety is obviously at risk. The fencing off of the park areas is always a public nuisance as is the risk of disorder with viable aircraft cheek by jowl with alcohol stalls. Children trying to sleep and enjoy the green space will also be harmed by the noise and loss of amenity.

Are there any changes that could be made to the application that would reduce or remove your concerns?: No

:

:

Our Ref: LIC790425776

Date: 25/01/2026



Customer details:

Title	First name	Surname	Phone number	Mobile number	Email address

Address:

Enter the postcode or street name	Please select the address	Flat	House number	Street	Town	County	Postcode

Name of premises: Victoria Park

Location:

Enter the postcode or street name	Please select the address	Flat	House number	Street	Town	County	Postcode
Victoria Park Road	Street Record Cycleway Mayors Walk To Victoria Park Road, Leicester		Street Record	Cycleway Mayors Walk To Victoria Park Road	Leicester	Leicester	City

Application No. (If known): N/K

Please tick one or more of the licensing objectives that your representation relates to:
Public Safety

Please summarise your concerns about this application: There is a proposed Hot air Balloon festival on the weekend 19th- 21st June .

There are safety concerns as the park is in a residential area with roads and houses nearby . Also the public park will again be cordoned off for days and this will attract traffic again . We already have several events similar to this . The Balloon festival is also being held in Market Harborough which is close to this area .

Please give further details of WHY you believe this application will have an adverse effect on the licensing objectives : Balloons have been banned at parks in the past due to safety concerns, houses have damaged balloons and roads have been blocked by balloons coming down . There are other venues where this event could be held safely.

Are there any changes that could be made to the application that would reduce or remove your concerns?: No

:

:

Amy Day

From: [REDACTED]
Sent: 25 January 2026 17:34
To: Licensing
Subject: Proposed balloon festival Victoria Park, Clarendon Park

I would like to lodge an objection to this event. The reasons are as follows:

Balloon launching from Victoria Park has been banned in the past because of danger from balloons catching on trees or surrounding domestic housing. The trees are now taller, presenting greater risk. A similar event in Market Harborough takes place on the showground, an open area not close to housing or other buildings.

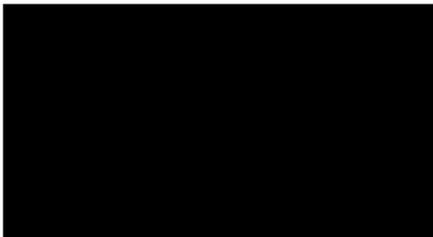
The proposed end time of 10.30 is later than events are usually allowed.

Events like these, where alcohol and food is served, invariably cause noise and litter nuisance for the neighbourhood.

The event would bring a large amount of additional traffic into an area where parking is difficult for residents. Even where parking is provided elsewhere, for example at a park and ride, past experience shows that people will try to park close to the venue.

It would make more sense to hold the event at the racecourse if they are willing to host it

Many thanks



Amy Day

From: [REDACTED]
Sent: 25 January 2026 16:56
To: Licensing
Subject: Victoria Park - balloon festival licence application

 **This message needs your attention**

- This is a personal email address.
- This is their first email to you.

Report this Email or Mark as Safe

Powered by Mimecast

Hi,

I oppose the idea of a license being given to [Showtime Events Group Ltd](#) which has applied for a premises licence to run a **3-day 'Leicester Balloon Festival'** event on **Victoria Park** for up to **9,999 people** at any one time, on **Friday 19th to Sunday 21st June** this year then for **one weekend every June in subsequent years**.

I agree with the objections on safety grounds put forward by the Friends of Clarendon Park, as follows: Leicester City Council (LCC) used to allow hot air balloons to take off from some parks, but they distracted drivers and one balloon landed on a main road, which had to be closed while it was recovered. There was also a balloon event on Victoria Park, smaller than the one now proposed, that resulted in balloons clipping trees and only just missing the houses surrounding the park.

Subsequently, LCC bye-laws prohibited private balloons taking off from its parks, including tethered advertising balloons on air-space safety grounds.

We also opposed to our local park, and in particular the community field, being fenced off for another long period to facilitate the third large commercial event in three consecutive years, and dismayed by the proposal for fireworks displays to take place right next to the eco-area each night during peak nesting season.

In addition, the event is proposed to go on until 10:30pm each night, which is 2.5 hours later than the standard 8:00pm finish previously agreed (other than for exceptional, one-off events).

Thank you

[REDACTED]

Our Ref: LIC790434642

Date: 25/01/2026



Customer details:

Title	First name	Surname	Phone number	Mobile number	Email address

Address:

Enter the postcode or street name	Please select the address	Flat	House number	Street	Town	County	Postcode

Name of premises: Victoria Park Balloon Festival

Location:

Enter the postcode or street name	Please select the address	Flat	House number	Street	Town	County	Postcode
Victoria Park	Pavillion Restaurant Victoria Park London Road, Leicester	Pavillion Restaurant	Victoria Park	London Road	Leicester	Leicester City	LE1 7RY

Application No. (If known):

Please tick one or more of the licensing objectives that your representation relates to:
Public Safety

Please summarise your concerns about this application: I want to object to this festival. It is too dangerous in a small urban park with too many buildings and major roads near by.

Please give further details of WHY you believe this application will have an adverse effect

on the licensing objectives : See above.

Are there any changes that could be made to the application that would reduce or remove your concerns?: No

:

Amy Day

From: [REDACTED]
Sent: 25 January 2026 17:38
To: Licensing
Subject: Balloon festival, Victoria Park - OBJECTION

Application for an annual premises licence for a Balloon Festival on Victoria Park by Showtime Events Group Ltd

I OBJECT to this application, which I believe does not prevent public nuisance and compromises public safety.

- Once again there has been no opportunity for local people, or their representatives, to have involvement before this application. There is limited information in this application with which to make an informed judgement of some issues, and no opportunity to ask questions
- This would be a large event, covering most of the park – including the community field which was established some years ago as an area for informal use, to be kept clear of formal sports and events to ensure space for local users. There is no other park for the populations in dense housing around the park who have limited outdoor space. While those with cars may choose to go to other parks, those on lower incomes or less mobility may not have that choice, so it discriminates. It doesn't say how long the area will be affected, but it's likely to be at least a week including build etc. Community field does not have the infrastructure of the main area used for events, and is further away from vehicle entry to the park increasing risk of conflict with pedestrians and dogs – an issue we saw last year with a smaller event using this area.
- Fencing most of the park excludes (even Kasabian didn't use this much!) and has potential for public safety issues if groups are crowded together – e.g. using the cricket field for picnics or children's play when others are playing cricket, or families with young children playing near to the cycle routes rather than the community field next to the play area. I'm assuming fencing off the play area itself wouldn't be allowed.

Mitigation – reduce the area used, do not include the community field.

- The community field is close to the wildlife area and fireworks at this time of year (nesting season) would be disruptive to wildlife as well as local residents. There are many more modern ways to similar effects with much less disturbance to wildlife or nuisance to public.

Mitigation – use quieter alternatives to fireworks and move away from wildlife area or eliminate.

- There is a large fun fair shown (these seem to be getting louder causing nuisance), and a stage, but little information about noise levels or control. Events with several noise sources have been shown to cause more nuisance than single noise source, even at the same decibel levels. Arena events may have other noisy activities and use of vehicles, which are totally unacceptable on grass that is used for many activities over the summer and football matches over winter. A truck stunt show years ago caused noise nuisance and damage to the park and considered a 'never again' activity. Loud PA systems giving out information and music can be particularly disturbing and carry a long way. But there are no details about noise levels or control from which to judge, and non-music noise can be particularly difficult to control.

Mitigation- with a 3 day event music, PA, funfair etc needs to be inaudible in people's homes.

- The event is for 3 days with late hours on every day. This is much too long and late for an event of this size. There is a cumulative effect on nuisance.
Using Friday in June will affect nearby St Crispins school – which includes young people of public exam age.
Sundays affect local churches, St James the Greater and Quaker meeting house are very close
Late hours on Sunday during school terms affect children who have to go to school next day.

Mitigation – reduce to a one day event - preferably Saturday - and reduce final hours to 8pm which is the accepted finish time for events such as Carnival and Pride.

- An annual licence is not acceptable for any large multi-day event. Such licences should be decided each time, with reference to the cumulative effect of events or particular circumstances on the park that year. An annual licence is particularly unsuitable when the event has not been tried here before.

Mitigation – none, this should be a one-off licence if approved.

- Hot-air balloons drifting across the sky can be a magical spectacle that many, including myself, enjoy. However there is precedent of use of Victoria Park for balloon lift-off that is not favourable. And no I'm not talking of the infamous balloon riot of the 19th century! Early this century there was a period where balloons were allowed to take -off from City parks. It turned out to be a health and safety nightmare and they were soon banned. Obviously some of the issues on the ground can be overcome with an organised and fenced event, but there are inherent problems here. Victoria Park is open and at a high point and known to be windy even in the summer. Balloons struggled to get upright without being blown over in the process. And, more importantly, they didn't rise directly upwards but were blown at sometimes alarmingly low levels, clipping trees and house owners fearing for their chimneys. I remember one resident in a St Leonards Court upper flat seeing a balloon fly past at eye-level. Wind direction can be quite variable in summer, and there are a number of taller buildings and antennae close to the park – more than there were 25 years ago. I have looked at other balloon events in UK, and cannot find any in a similar location. Most are on county showgrounds with fields all around, or beyond edge of town or city on country house parkland. The nearest to here is at Market Harborough showground (appears to be run by same company as this application) – with the only dense housing or building nearby being Gartree prison. Even so, looking at reviews, there are frequent comments that there were few balloons, or none took off due to weather, and they thought it poor value just for a fair. So controlling safety sufficiently may severely limit balloon lift-off here and cause disappointment. The proposed area for balloons is the community field. This is at the lower end of the park and often wet due to underground streams and run off. Balloons will require large vehicles to drive on the area causing damage affecting use for the whole summer if weather is wet - and it is a long way from the vehicle entry onto the park.

Mitigation – the balloon area could be moved, but I don't believe this park is suitable for balloon take-off. Tethered balloons might be more possible.

Finally, cannot assess the safety and nuisance impacts of traffic and parking for this event, because there is insufficient information. Better controls over large music events have been happening in recent years – but there will be a different pattern to this event with more vehicles coming and going, which could be more difficult to control.

Diversions of buses and reduced parking for residents would not be tolerable over 3 days, especially with late finishes making it difficult for people to return home after the event if they want to avoid.

Amy Day

From: [REDACTED]
Sent: 25 January 2026 17:31
To: Licensing
Subject: Balloon festival: objections

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- This is a personal email address.
- This is their first email to you.

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Dear Sir/Madam,

As much as we love seeing hot air balloons, we are opposed to this event taking place on Victoria Park. Leicester City Council (LCC) used to allow hot air balloons to take off from some parks, but they distracted drivers and one balloon landed on a main road, which had to be closed while it was recovered. There was also a balloon event on Victoria Park, smaller than the one now proposed, that resulted in balloons clipping trees and only just missing the houses surrounding the park.

Subsequently, LCC bye-laws prohibited private balloons taking off from its parks, not even allowing tethered advertising balloons on air-space safety grounds. We also opposed to our local park, and in particular the community field, being fenced off for another long period to facilitate the third large commercial event in three consecutive years, and dismayed by the proposal for fireworks displays to take place right next to the eco-area each night during peak nesting season. In addition, the event is proposed to go on until 10:30pm each night, which is 2.5 hours later than the standard 8:00pm finish previously agreed (other than for exceptional, one-off events). The same company runs a balloon festival at Market Harborough showground, which is a completely different location, outside the urban area with fields adjoining and no tall buildings nearby

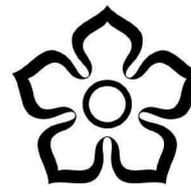
Yours

[REDACTED]

Sent from [Outlook for iOS](#)

Our Ref: LIC790395801

Date: 25/01/2026



Leicester
City Council

Customer details:

Title	First name	Surname	Phone number	Mobile number	Email address

Address:

Enter the postcode or street name	Please select the address	Flat	House number	Street	Town	County	Postcode

Name of premises: 3-day 'Leicester Balloon Festival' event on Victoria Park

Location:

Enter the postcode or street name	Please select the address	Flat	House number	Street	Town	County	Postcode
LE1 7RY	Pavillion Restaurant Victoria Park London Road, Leicester	Pavillion Restaurant	Victoria Park	London Road	Leicester	Leicester City	LE1 7RY

Application No. (If known):

Please tick one or more of the licensing objectives that your representation relates to:
Public Safety, Prevention of Public Nuisance

- Please summarise your concerns about this application:**
- 1 Too many commercial events in the public park
 - 2 Nuisance in a public space as it will be closed off
 - 3 Risk of damage to buildings & trees & injury to people on the roads
 - 4 Even more noise and disturbance to wildlife

Please give further details of WHY you believe this application will have an adverse effect on the licensing objectives : 1 Public parks are for public events not private paid events
2 Balloons will damage trees and be a nuisance to cars and local area
3 Park animals need to be left in peace both day and night

Are there any changes that could be made to the application that would reduce or remove your concerns?: No

:

Amy Day

From: [REDACTED]
Sent: 26 January 2026 21:20
To: Licensing
Cc: Cllr Patrick Kitterick; Cllr Liz Sahu; Cllr Mick Gregg
Subject: Leicester Balloon Festival

Hi Licensing,

On behalf of Friends of Clarendon Park I would like to **OBJECT** to Showtime Events Group Ltd application **180723** for a premises licence to run a **3-day 'Leicester Balloon Festival'** event on **Victoria Park** for up to **9,999 people** at any one time, on **Friday 19th to Sunday 21st June** this year then for **one weekend every June in subsequent years**. This objection is on the grounds of:

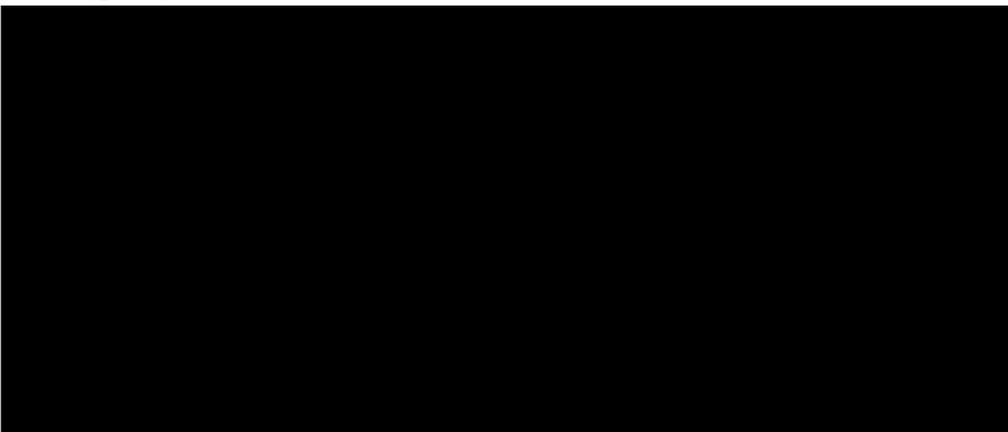
- public safety
- the prevention of public nuisance

As much as we enjoy seeing hot air balloons, we are opposed to this event taking place on Victoria Park. Leicester City Council (LCC) used to allow private hot air balloons to take off from some parks, but they distracted drivers and one balloon landed on a main road, which had to be closed while it was recovered. Some years ago, a balloon event that was smaller than the one now proposed was held on Victoria Park, resulting in balloons clipping trees and only just missing the houses surrounding the park. Subsequently, LCC bye-laws prohibited private balloons taking off from its parks, not even allowing tethered advertising balloons on air-space safety grounds.

We are also opposed to our local park, and in particular the community field, being fenced off for yet another long period to facilitate the third large commercial event in three consecutive years, and dismayed by the proposal for fireworks displays to take place right next to the eco-area each night during peak nesting season. In addition, the event is proposed to go on until 10:30pm each night, which is 2.5 hours later than the standard 8:00pm finish previously agreed (other than for exceptional, one-off events) and will inevitably cause noise nuisance to local residents.

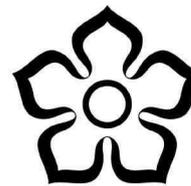
The same company runs a balloon festival at Market Harborough showground, which is a completely different and much more appropriate location, outside the urban area with fields adjoining and without nearby tall buildings, such as St Leonards Court, the Charles Wilson, Attenborough and Engineering buildings at University of Leicester plus the multiple tall buildings at the Freeman's Common Campus.

Best regards,



Our Ref: LIC790869367

Date: 26/01/2026



Leicester City Council

Customer details:

Title	First name	Surname	Phone number	Mobile number	Email address

Address:

Enter the postcode or street name	Please select the address	Flat	House number	Street	Town	County	Postcode

Name of premises: Victoria Park Leicester

Location:

Enter the postcode or street name	Please select the address	The address is not listed	Flat	House number	Street	Town	County	Postcode
Victoria Park Road/ London Road/Welford Road		The address is not listed		not listed	Victoria Park Road/ London Road	Leicester	n/a	LE2 3EA

Application No. (If known):

Please tick one or more of the licensing objectives that your representation relates to:
Prevention of Crime and Disorder,Public Safety,Prevention of Public Nuisance

Please summarise your concerns about this application: Risk of low flying balloons, coming down on main roads, of greater concern risk to Royal Infirmary, Leicester Prison and Leicester University apart from local residential and commercial properties.

Massive public nuisance from music and associated noise including fireworks up to 22.30, totally unacceptable during breeding season in nature area.

Please give further details of WHY you believe this application will have an adverse effect on the licensing objectives : A Balloon festival was held at Knighton Park for one or two years sometime between 2000 and 2007. The ground ropes were hazard, dragging across the field during lift-off.

Are there any changes that could be made to the application that would reduce or remove your concerns?: No

:

Amy Day

From: [REDACTED]
Sent: 26 January 2026 17:22
To: Licensing
Subject: Balloon event

Hello,

I wish to object on the grounds of Public Safety.

To have this event in a highly populated inner city location cannot be wise.

Safety has to be the first priority.

Where can they land in the event of an emergency?

Yours sincerely,

[REDACTED]

Amy Day

From: [REDACTED]
Sent: 25 January 2026 16:58
To: Licensing
Subject: Proposed June balloon weekend on Victoria Park

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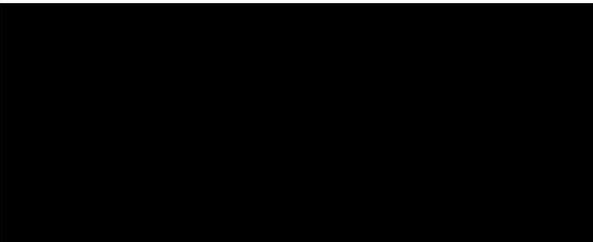
Hello

I am writing to object to the proposal to stage a balloon weekend each June on the community field of Victoria Park. Areas of the park are already fenced off for various events throughout the Summer, depriving the local community of its use.

While I expect the organisers will take every care, it does seem like tempting fate to launch balloons in the middle of a busy city with a number of tall buildings, including several right next to the park.

There's also an adjacent wild life area, home to many nesting birds, so hardly an ideal spot for a firework display.

Best wishes,



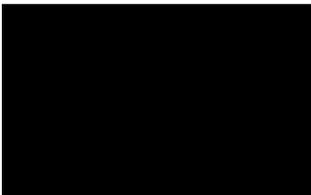
As a member of Friends of Clarendon Park I would like to **OBJECT** to Showtime Events Group Ltd application **180723** for a premises licence to run a **3-day 'Leicester Balloon Festival'** event on **Victoria Park** for up to **9,999 people** at any one time, on **Friday 19th to Sunday 21st June** this year then for **one weekend every June in subsequent years**. This objection is on the grounds of:

- public safety
- the prevention of public nuisance

As much as we enjoy seeing hot air balloons, we are opposed to this event taking place on Victoria Park. Leicester City Council (LCC) used to allow private hot air balloons to take off from some parks, but they distracted drivers and one balloon landed on a main road, which had to be closed while it was recovered. Some years ago, a balloon event that was smaller than the one now proposed was held on Victoria Park, resulting in balloons clipping trees and only just missing the houses surrounding the park. Subsequently, LCC bye-laws prohibited private balloons taking off from its parks, not even allowing tethered advertising balloons on air-space safety grounds

We are also opposed to our local park, and in particular the community field, being fenced off for yet another long period to facilitate the third large commercial event in three consecutive years, and dismayed by the proposal for fireworks displays to take place right next to the eco-area each night during peak nesting season. In addition, the event is proposed to go on until 10:30pm each night, which is 2.5 hours later than the standard 8:00pm finish previously agreed (other than for exceptional, one-off events) and will inevitably cause noise nuisance to local residents.

The same company runs a balloon festival at Market Harborough showground, which is a completely different and much more appropriate location, outside the urban area with fields adjoining and without nearby tall buildings, such as St Leonards Court, the Charles Wilson, Attenborough and Engineering buildings at University of Leicester plus the multiple tall buildings at the Freeman's Common Campus.



From: [REDACTED]
Sent: 25 January 2026 20:22
To: Licensing <Licensing@leicester.gov.uk>
Subject: Showtime Events' Leicester Balloon Festival on Victoria Park 19th to 21st June



This message could be suspicious

- The sender's email address couldn't be verified.
- This is their first email to you.

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Hello

Regarding the premises licence application for Showtime Events' Leicester Balloon Festival on Victoria Park 19th to 21st June, I'd like to voice my support.

It sounds like a fun event for the city with an educational element. Using the central location of Victoria Park makes it accessible to more people with better public transport links. The proposal seems very in line with other events that are held on the park which I have always found to be very quickly put up and taken down with minimal disruption to the users of the park.

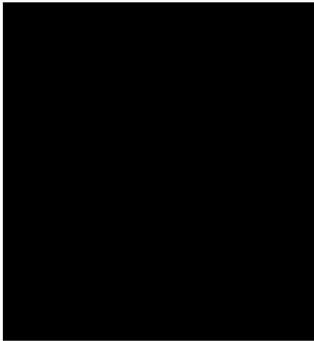


[REDACTED]
Sent: 25 January 2026 16:46
To: Licensing <Licensing@leicester.gov.uk>
Subject: Victoria park balloon festival

Hello,

I am writing to say I am overall in favour of the festival taking place on Victoria Park. Providing the parking and people are managed properly I think it will be a great asset.

Best wishes



CONDITIONS

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE
All drinks that are purchased for consumption on the premises will be served in plastic or polycarbonate containers. Where alcohol is sold for off the premises sales or prizes, they must be in a sealed vessel and placed in a bag prior to being handed over to the customer, informing them that this alcohol cannot be consumed in the event area.
All people entering the bar areas shall be ID checked and in accordance with challenge 25
Any person under the age of 18 will be refused services. Any person found to be buying or giving alcohol to an underage person will be asked to leave the event.
Roaming response teams will be deployed to check on the perimeter fencing; all public must enter in a designated entrance where bag searches will be in operation.
Use of body cameras will be in place and all data saved for use if requested.
All staff will have coloured high viz vests: (Blue SIA) (Yellow Stewards) (Orange Supervisors) (Orange & Navy Event Manger).
Safety officer will always be present while the event is live.
First aid will be in the area located within the event.
Roaming security/ Stewards and static positions.
We will have a zero tolerance to any antisocial behaviour, with perimeter checks taking place throughout the event opening times.
Conformity checks of music noise levels shall be retained 3 months after the event and upon requested be made available to the local Authority for inspection.
Lost children and valuable adults' unit will be staffed with enhanced DBS checked staff. The lost children point will be located at event control
All bars will run a challenge 25 policy and will have on site refresher training before the event opens.
A full child & vulnerable adult policy will be in the EMP for the event.
CONDITIONS CONSISTENT WITH THE REPRESENTATION AND AGREEMENT FROM LCC LICENSING ENFORCEMENT TEAM
This Licence is limited to authorise Licensable Activities for three days each year on a consecutive Friday, Saturday and Sunday from 12:00hrs to 22:30hrs for one weekend each year. These dates are to be authorised by the Festival and Events Team and the Licensing Authority.
All Licensable activities on the Friday, Saturday and Sunday to be authorised from 12:00hrs until 22:30hrs with opening hours to be from 12:00hrs until 22:30hrs. The supply of alcohol will be from 12:00hrs with a cease time of 22:00hrs on the Friday, Saturday and Sunday.
The licence holder shall comply with the deadlines set in relation to submission of any event plans, risk assessments or any other documents or plans required by the Authorities/Agencies as detailed in this Licence. If these deadlines are not adhered to satisfactorily as deemed by the Licensing Authority, The Licensable Activities will not be permitted to take place.
If the Licensing Authority are not satisfied that all measures are appropriately in place in consultation with the Event Safety Action Group (ESAG), licensable activities will not be permitted to take place.
The Licensing Authority, if satisfied will notify the Festivals & Events Team to allow permission to use the applied grounds and facilities. If the Licensing Authority is not satisfied with the measures in place for the event, will notify the Festivals & Events Team that permission should not be issued for use.
The licence holder must submit a draft Event Management Plan (EMP) to the Festivals & Events team, the ESAG and Licensing Authority at least 3 months prior to the first day of the Event. The plan must include full details relating to at the very least; event management structure and contact details, site plans, programme timings, attendance

estimations, site, staging and facilities provisions, Emergency risk assessments and access, public communications, insurances and any other areas of consideration. Consultation must take place between the licence holder and the Festivals & Events team and ESAG.
The licence holder shall work in partnership with ESAG to ensure events are planned to take place safely and successfully.
The licence holder shall ensure a member of the management team or persons from the management team attend ESAG Meetings to update participants upon progress throughout the planning process.
The licence holder shall appoint a member of the management team to prepare and implement the plans included in the EMP.
The final draft EMP shall be presented to ESAG for approval no later than 28 days before the first Event Date.
Any necessary amendments to the EMP following the approval of the final draft shall be approved by the licensing authority.
The licence holder will operate an Event Liaison Team on site if required. This will consist of key people within the event including first aid, the Police, security, event managers, Licensing Authority and health and safety representatives. This team will meet at regular intervals during the event to review the event and make any agreed changes needed.
The time restrictions of activities stated on the licence are the maximum allowed, however the time limits stated within the EMP or risk assessments would be those applicable.
A full multi-Agency control room will be set up and managed by the applicant and will be operational throughout the event if required by the ESAG.
A Crowd Management Plan including an access and egress plan shall be drawn up in agreement with the ESAG. These plans shall be implemented whilst licensable activities are taking place and until a minimum of 30 minutes after the premises close.
A Crime Prevention/Reduction plan for the event will be included in the EMP by the licence holder and submitted as part of the planning process. It will focus upon reducing criminal activity within and directly outside the event footprint and working in partnership with the Police.
A Drugs Policy and a Search Policy shall be drawn up in agreement with the ESAG. This shall be implemented whilst the premises are open for licensable activities.
A record of all persons detained in any search areas, any quantities of drugs found on their person, their name, address and date of birth (as much as can reasonably be obtained) is to be kept and sent to the Police licensing officers upon request.
Notices shall be displayed at all entrances to the event site declaring that individuals found to be in possession of illegal drugs and or prohibited items shall be removed from the event.
The Premises Licence Holder shall have the right to refuse entry to any unauthorised/disorderly person or any person not complying with the conditions of entry.
A member of a relevant agency can request a person to be refused entry or rejected from the site and must be complied with by security staff.
Anyone who appears to be drunk or intoxicated shall not be allowed entry to the event site.
A designated member of staff shall be responsible for the emptying and packaging of amnesty bins in the presence of the Police officers, this person shall identify themselves to the Police at event control at the start and conclusion of the event.
An authorised fencing system shall be erected around the perimeter of the event as shown on the site plan, agreed with the ESAG and constantly monitored by security staff during the event.
The licence holder will consult with the police and Licensing Authority in relation to any event/s where this licence will be in use.
The licence holder will submit to Leicestershire Police (Operations planning department or as directed) any documents that they require as part of a documented plan or risk assessment that must be submitted in line within agreed deadlines.
The licence holder will comply with any reasonable requests or instructions issued by the

police or an Officer acting on behalf of the Licensing Authority in relation to the event/s.
Full consideration and assessment must take place of the security provision. This must be done in consultation with the police, Festivals & Events Team, the Licensing Authority and ESAG. The numbers and deployment of on-site and off-site security personnel (SIA) and stewards shall be agreed by the ESAG prior to the events and included in the final EMP. The authorities must be satisfied that the provisions are in place, meet the requirements of any event/s and will be adhered to in full.
Any personnel who are required to be SIA registered must be correctly licensed and must display their SIA identification prominently at all times during any event/s.
An Alcohol Management Policy shall be drawn up in agreement with the ESAG. This shall be implemented whilst the premises are open for licensable activities.
Whilst the premises are authorised to sell alcohol, there shall be a personal licence holder on duty at all times, at each bar or location where the sale of alcohol takes place.
The Licence Holder must ensure that all staff (paid or unpaid) selling alcohol are trained pertinent to the Licensing Act with regards to age restricted sales and the refusal of sales to persons believed to be under the influence of alcohol or drugs and in particular what identification can be accepted and that this is properly documented.
No alcoholic drinks shall be permitted to leave the perimeter of the site. Off sales for the purpose of this licence shall be contained within the licensed site.
Customers shall not be permitted to bring alcohol on site or take alcohol from the site at the end of the event and may only consume alcohol which has been purchased from the premises.
A resident contact telephone line to contact the site management team will be operated during the build, event and derig. The operational hours will be agreed by the ESAG. In addition, an email address will be available on the event organiser's website and queries answered promptly.
Regular resident/business meetings are to be conducted if required and relevant information to be issued. The regularity and format of these are to be agreed with the Licensing Authority. Records of all communication and meetings to be maintained and available to authorities upon request.
Reasonable measures should be implemented to protect any trees, wildlife or similar areas identified by the Festivals & Events Team.
The licence holder will monitor and not exceed the maximum safe capacity for any event. This will be determined by the Licensing Authority in consultation with the ESAG and detailed in the Event Management Plan.
The licence holder will take into account public safety in all aspects of any events, and this must be documented within the event management plan and any other risk assessments or documents submitted to the satisfaction of Event Safety Action Group.
The licence holder will consult and comply with any required public safety actions directed by authorised officers of the local authority.
The Fire Safety Management Plan shall contain a fire risk assessment and show the appropriate provision of firefighting equipment throughout the site.
The licence holder shall carry out a risk assessment to determine the medical provision for the Event. Details of the medical provision shall be contained in the Medical Plan.
The licence holder shall provide an on-site welfare provision, details of which shall be contained in the EMP.
A Signage Plan shall be drawn up in agreement with the ESAG it should show designated access routes and trackway roads around the site perimeter, appropriately illuminated signage above exits and clear demarcation of specific hazards through highlighting and signage.
Details of sanitary facilities shall be included in the EMP to ensure there are sufficient toilets and other sanitary provisions on and directly off the site. This plan will also provide details for the cleansing of these facilities, all of which shall be agreed with the ESAG.
The Lighting Plan will be drawn up in agreement with ESAG before any events take place.
Details of the CCTV system shall be part of the EMP and agreed with the ESAG before

any events takes place.
The licence holder will consult with the Traffic Management/Highways and other relevant officers of the local authority if required and submit a management plan and implementation in relation to traffic/highways management which must be agreed with the ESAG before the events take place.
A Waste and Litter Plan shall be provided which will include measures for the clearance of litter both inside the site and in a designated area outside the site. Such plan shall be agreed with ESAG and included in the final EMP.
Measures to mitigate nuisance and anti-social behaviour which may be caused by the arrival and departure of the audience shall be agreed by ESAG and included in the Crowd Management Plan.
Where alcohol is being served or sold, then the age verification scheme 'Challenge 25' must be operated and complied with by all staff members. Staff members must be trained in the scheme and specifically what identification can be accepted. Notices advertising that the premises operates a Challenge 25 scheme must be displayed in a clear and prominent position at the entrances to the event and at all bars where alcohol is being served or sold.
An electronic refusals log shall be in operation at each area where the sale of alcohol is being conducted. The record shall include the date and time of the refused sale and the name of the member of staff who refused the sale. The electronic refusals log shall be maintained throughout the event and be made available for inspection by the police or authorised Officer of the Licensing Authority on request.
The procedures for safeguarding vulnerable persons and any persons under the age of 18 on event days will be contained in the EMP.
CONDITIONS CONSISTENT WITH THE REPRESENTATION FROM LCC LICENSING ENFORCEMENT TEAM & NOISE AND POLLUTION CONTROL TEAM
A suitably qualified and experienced acoustic consultant will be appointed by the licence holder and will prepare a noise management plan (NMP) as part of the EMP to monitor, assess and manage on and off-site noise at the event. The agreed NMP will be implemented by the licence holder at each event.
A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The maximum music noise levels shall be fixed by the licence holder's acoustic consultant in conjunction with the noise pollution team. The authority must be satisfied with this assessment and that it will be adhered to in full.
The licence holder's acoustic consultant, shall at regular intervals, take noise measurement readings both within the perimeter fence and at the points agreed with the noise pollution team, outside the perimeter fence to ensure noise levels are complied with at the event. A contact name and the details of the licence holder's acoustic consultant on duty on the day of the event shall be provided to the noise pollution team.
The noise sensitive monitoring positions shall be agreed with the noise pollution team and inserted in the Noise Management Plan.
A full list of all sound system equipment to be used for each stage shall be submitted to the noise pollution team no later than one month before the commencement of an Event.
The licence holder's acoustic consultant shall be in control of noise levels throughout the event and shall operate independently of the Artists in all music areas within the licensed site. No performance shall cause noise nuisance, and the licence holder shall act upon any reasonable requests from the noise pollution team or its own acoustic consultant during the event, including but not limited to the reduction of the sound level.
Complaints concerning noise will be investigated by the licence holder's appointed acoustic consultant during the event and measurements will be taken to ensure compliance with music noise limits.
The details of all complaints received, actions taken, and measurements made in response to complaints of music noise will be recorded and provided to the Licencing Authority as part of the acoustic consultant's post-event report which shall be provided within 1 month following the event.
The licence holder will work closely with suppliers to minimise disruption to local residents

from the event.

A resident contact information sheet including details of the resident's hotline and email address shall be issued by the Premises Licence Holder at least 2 weeks in advance of the first day of the Event.

